

Oak Park High School ASB

Revised ASB Constitution

6/10/2015

**Oak Park High School
899 North Kanan Road
Oak Park, California 91377**

ASSOCIATED STUDENT BODY CONSTITUTION

PREAMBLE

We, the students of Oak Park high School, in order to develop constructive student leadership, promote positive student activities and encourage a cooperative spirit, do establish and ordain this Constitution for the Associated Student Body (hereafter called ASB) of Oak Park High School.

ARTICLE I – MEMBERSHIP, NAME AND COLORS

- Section I: This organization shall be known as the Associated Student Body (ASB) of Oak Park High School.
- Section II: The membership of this organization shall be composed of all the students who are currently enrolled in the high school. Their governing members, both elected and appointed, shall form the ASB Council. Article III lists specifics for the ASB Council.
- Section III: The mascot shall be the American Eagle and members shall be known as the Oak Park Eagles.
- Section IV: The official school colors shall be brown, black and gold. All logos, emblems, lettermen jackets, and athletic apparel shall be approved by the ASB council and reflect the official school colors.

ARTICLE II – SOURCE OF POWER

The authority of this organization is derived from the board of Education of the Oak Park unified School district (under section 10701, Education Code, State of California). According to the Education Code, the Principal of the high school may revoke the charter of the organization at any time. All appointed and elected members of the ASB Council are subject to the approval of the Principal or the Principal's designee.

ARTICLE III – ASB COUNCIL

- Section I: COUNCIL
1. All executive, legislative and judiciary powers shall be vested in the ASB Council of Oak Park High School.
 2. All members of the ASB Council shall purchase an ASB card at registration to support school wide activities and spirit.

Section II: MEMBERSHIP

1. The ASB Council shall be composed of the following members:

Executive Cabinet: ASB President, ASB Vice President, ASB Secretary, ASB Treasurer, Representative to the Board of Education, and Municipal Advisory Council Representative.

Other elected officers: The President, Vice-President, Secretary, Treasurer, and Site Council Representative of each class.

Appointed Officers: Commissioners of: PFC Representative, Publicity, Club, Community Liaison, Technology, and Video Announcements.

These appointed positions are subject to the discretion of the incumbent ASB Student Council, and are subject to change.

2. All persons must successfully complete the election process to be part of the ASB Council. The election process for all ASB Council members is outlined in Article VI.
- 3.

Section III: TERM OF OFFICE

1. The term of office for all ASB Council members, including elected and appointed officers, shall be for one school year, beginning after the last day of school.

Section IV: ASB COUNCIL POWERS

1. To approve legislation brought before the council at business meetings.
2. To approve the laying of any fees and excises on the student body or OPHS clubs and organizations. All excises shall be fair and just throughout the Associated Student Body.
3. To work with the ASB Advisor and the administration on a yearly budget.
4. To grant, suspend, or revoke charters to clubs and organizations of the student body.
5. To accept responsibility for all debts incurred by the various student body organizations and clubs, and to release monies to organizations and clubs of the student body.
6. To propose an amendment to the constitution with a 2/3 vote by the ASB Council.

7. To approve all pins, emblems, jackets, sweaters, or other forms of identification of Oak Park high School.
8. To assume all responsibility for any student body activities not placed in the hands of the Principal by law.
9. To make recommendations to the principal regarding any area relating to the welfare of the student body.
10. To assume responsibility, ownership, and maintenance for all ASB Council property.
11. To approve by-laws necessary to define and implement the provisions of this Constitution.
12. To have access to school copy machines, faxes, and telephones for ASB Council matters when deemed appropriate.

Section V: MEETINGS

1. The ASB Council shall meet during the scheduled class. A formal business meeting shall be held at least once a week. Emergency business meetings may be called when circumstances arise.
2. All ASB Council members, elected and appointed, including the ASB President, have the right to one vote on all measures defined by section IV of Article III.
3. A formal business meeting cannot be held without a quorum. A quorum shall consist of a simple majority (50 % +1) of the incumbent ASB Council.
4. A council member shall be put on probationary status after three (3) unexcused absences to class in any one semester. After five (5) unexcused absences in any one semester, the member will lose credit for the class and will be removed from his or her elected or appointed position. In the case of an ASB President or class President, the Vice President will assume the responsibilities and complete the term of office. In all other cases, an appointment will be made by the Executive Cabinet after reviewing petitions from eligible students.
 - a. Council members are entitled to a review before removal from the ASB Class. Article XI, Section I, item three (3) provides details to the review procedures.
5. Enrollment in the ASB Council class is mandatory to hold a position in the ASB Council. Students who cannot accommodate the ASB Council class into their schedule must resign from their position.

ARTICLE IV – CLASS OFFICERS AND CLASS COUNCIL

Section I:

1. Each class shall elect a President, a Vice President, a Treasurer, a Secretary and a Site Council Representative. These officers and any appointed class representatives, shall plan and promote class programs and activities.

2. Election procedures for all Class Officers and appointed positions outlined Article VI must be followed.

Section II:

1. A Class Council shall consist of all elected and appointed members to the ASB Council from that class.

ARTICLE V – CLUBS AND ORGANIZATIONS

Section I:

1. Any group of students can petition the ASB Council for a charter granting them the right to form an organization or club under the Associated Student Body.

Section II:

1. The petition shall be in written form and shall be accompanied by the organization's constitution and list of prospective members. The club or organization must adhere to its constitution throughout the school year.

Section III:

1. All organizations must have a written acceptance of a faculty member declaring an agreement to act as a faculty advisor for the club or organization. The faculty member shall be present during all club or organization meetings, unless otherwise approved by a majority vote of the ASB Executive Cabinet

Section IV:

1. The ASB Council shall vote to either approve or reject the petition. A simple majority of the ASB Council shall be necessary for approval. If the petition is rejected, the ASB Council must state, in writing, the reasons for its actions.

Section V:

1. All approved clubs and organizations must promote the general welfare of the student body and be of service to the high school; in the form of an activity or project agreed upon by all club presidents established at the beginning of the school year.
2. A consistent meeting schedule shall be created and kept. Failure to do so may result in probation, and subsequent charter revocation.
3. Club and organization minutes and attendance shall be submitted to ASB Council on a monthly basis.

Section VI:

1. Membership to any approved club or organization must be open to all qualified Oak Park High School students.
2. Clubs and organizations shall not discriminate when setting qualifications, and clubs shall not vote on new members.

3. Qualifications for club and organization entrance must be clearly stated at all times.

Section VII: CLUB AND ORGANIZATION FINANCIALS

1. All approved clubs and organizations must be financially solvent and responsible for raising their own funds. General ASB funds cannot be used to support individual clubs or organizations. Any club or organization not financially solvent is subject to any penalties imposed by the ASB Council, and possible charter revocation.
2. All clubs and organizations are responsible for, and must repay any present and future debts to the ASB General Fund. Debts are not cancelled at the closure of the school year. All clubs and organizations are subject to any penalties, including charter revocation, imposed by the ASB Council due to failure to repay any debt.
3. The ASB Council may vote to grant a club or organization a loan. However, the club or organization must first submit a written plan describing the use of the potential borrowed funds, and must outline a repayment plan of the borrowed funds before the loan may be granted.
 - a. Not all requests for loans may be granted.
4. Any borrowed funds must be repaid by the date set in the repayment plan, or the club or organization will face penalties, and possible charter revocation.
5. The ASB Council reserves the right to reject any club or organization monetary disbursements.
6. A majority vote of the ASB Council is not required to impose and enforce any penalties placed on a club or organization.

Section VIII:

1. All forms for the establishment and renewal for any club or organization on campus must be turned in no later than date specified by ASB Council at the beginning of the school year. No exceptions shall be granted.

Section IX:

1. All club and organization activities, such as fieldtrips, excursion, and fundraisers are subject to the approval of the ASB Council.
2. The ASB Council reserves the right to reject club activities and fundraisers. A formal explanation will be filed with the administration and club or organization if an activity or fundraiser is rejected.

Section X: ATHLETIC TEAMS

1. All athletic teams are, and shall be defined as a school organization.

2. Athletic teams shall have all necessary paperwork filed with the Athletic Director's office. Athletic teams shall not submit a constitution to the ASB Council.
3. All athletic teams shall abide by all California Interscholastic Federation, Oak Park High School, and Oak Park Unified School District regulations.
4. Athletic teams shall not discriminate when selecting teams.

Section XI: ATHLETIC TEAM FINANCIALS

1. As with all campus organizations, athletic teams must be financially solvent, and responsible for raising their own funds. General ASB funds cannot be used to support individual athletic teams. Any athletic team not financially solvent is subject to penalties imposed by the ASB Council.
2. All athletic teams are responsible for, and must repay any present and future debts to the ASB General Fund. Debts are not cancelled at the closure of the school year. Athletic teams are subject to any penalties imposed by the ASB Council due to failure to repay a debt.
3. The ASB Council may vote to grant an athletic team a loan. However, the athletic team must first submit a written plan describing the use of the potential borrowed funds, and must outline a repayment plan of the borrowed funds before the loan may be granted.
 - a. Not all requests for loans may be granted.
4. Any borrowed funds must be repaid by the date set in the repayment plan, or the athletic team will face penalties imposed by the ASB Council.
5. The ASB Council reserves the right to reject any athletic team's monetary disbursements.
6. The ASB Council reserves the right to reject any athletic team's fundraiser. A written explanation will be filed the administration and sports team if a fundraiser is rejected.
7. The ASB Council reserves the authority to impose and enforce any penalties placed on an athletic team when they are found in violation of the aforementioned bylaws.
8. A majority vote of the ASB Council is not required whatsoever to impose and enforce any penalties on an athletic team when they are found in violation of the bylaws.

Section XII: CLUB AND ORGANIZATION OVERSIGHT

1. All clubs and organizations are subject to any regulation and oversight by the ASB Council. All clubs and organizations must abide by the aforementioned bylaws and any subsequent bylaws.
2. The ASB Council has the authority to approve and enforce any subsequent bylaws not stated in this Constitution. Subsequent bylaws shall be passed by a simple majority vote of the incumbent ASB Council
3. Clubs and organizations must adhere to any subsequent bylaws approved by the ASB Council not stated in this Constitution.

4. Should a club or organization be found in violation of any of the aforementioned or subsequent bylaws, the club or organization's charter is subject to revocation by a majority vote of the incumbent ASB Council. The ASB Council will submit a letter to the club or organization and the administration citing reason(s) for revocation.
5. Any club or organization shall be warned of its violations before its charter is revoked.
6. Any club or organization may be put on probation if found to be in violation of any of the aforementioned bylaws or its constitution.
7. The ASB Council has the authority to approve and enforce any disciplinary actions or penalties placed on any clubs or organizations when they are found in violation of any bylaws stated in Article V. A vote of the ASB Council is not required to authorize and enforce any disciplinary actions or penalties. The revocation of any club or organization's charter must be approved by a majority vote of the incumbent ASB Council.

ARTICLE VI – ASB COUNCIL ELECTIONS

Section I: VOTER REGISTRATION

1. The registration of voters will take place at the beginning of each school year the signing of the OPHS code. Each student who signs this will be able to vote in any election held by the ASB Council throughout the year. They will be considered a "registered voter" of their respective class as well as the student body as a whole. All students may vote in all elections by showing their student ID card, which represents their "Voter Registration."

Section II: ELECTION COMMITTEE

1. An election committee for ASB Cabinet and Class Officer elections will be chosen by the ASB Advisor on a yearly basis.
2. A separate committee to appoint commissioner positions shall be created on a yearly basis. Article VI, Section VI describes the commissioner selection process.
3. The ASB Cabinet and Class Officer election committee shall not consist of more than ten members (including the ASB Advisor) from the incumbent ASB Council. Only seniors on the Executive Cabinet, as well as any seniors selected by the ASB Advisor, may sit on the ASB Cabinet and Class Officer election committee.
4. The election committee for ASB Cabinet and Class officer elections will assist the ASB Advisor in creating, revising, and enforcing the yearly "Election Packet".
 - a. The Election Packet shall state all information pertaining to the election process.
 - b. The Election Packet will outline the election process by stating prerequisites to be part of the ASB Council, qualifications and

requirements for each ASB Cabinet, Class Officer, and Commissioner positions. It shall clearly state all due dates, election dates, all campaign rules, and any other necessary information.

5. The ASB Cabinet and Class Officer election committee will conduct and evaluate the interviews of all ASB Cabinet and Class Officer applicants. All ASB Cabinet and Class Officer committee members shall be present during each interview.
6. The ASB Cabinet and Class Officer election committee will collect and evaluate all written work submitted by ASB Cabinet and Class Officer applicants.
7. Upon review of the applicant's interview, work submitted by the candidate, and prerequisite check, the ASB Cabinet and Class officer election committee will determine whether the applicant is permitted to continue to the general election (Article VI, Sections IV and V state the ASB Cabinet and Class Officer election process). Not all applicants may receive approval to continue to the general election.
 - a. An applicant may only be disqualified from the election process for just cause.
8. Should an ASB Cabinet or Class officer applicant be disqualified from the election process, a disqualification form must be filled out and submitted to the Administration.
9. All information regarding a candidate shall be kept confidential. All submitted documents and records will be destroyed in two years.

Section III: ELECTION PROCEDURE

1. An informational meeting will be held in the current ASB Advisor's room at the end of March of each year. This informational meeting will explain the election process to individuals seeking to run for an ASB Cabinet office, Class office, or a Commissioner position.
 - a. The yearly election packet will be distributed at this informational meeting.
2. All individuals seeking to be part of the ASB Council must receive an Election Packet upon request.
3. All applicants must adhere to and fulfill the requirements, prerequisites, rules and due dates stated the Election Packet for their desired position. No exceptions shall be granted.
4. The ASB Constitution hereby declares that the Election Packet shall state all necessary information over the ASB Cabinet and Class officer election process, and Commissioner appointments.
 - a. All rules, prerequisites, and qualifications stated in the Election Packet may not discriminate against a single candidate.
 - b. The Election Packet shall state election process rules, requirements, and prerequisites not described in the ASB constitution

5. No individual shall hold, or run for more than one elected or appointed ASB Council position at any one time.
 - a. An exception may be granted for the ASB Board Representative position.
6. All applicants are subject to review of the election committee. Not all applicants may receive approval to run for office.
 - a. As stated in Article VI, Section II, disqualifications must be with just cause, and a disqualification form must be submitted to the administration.
7. The ASB Cabinet and Class Officer election committee will not, and does not have any influence whatsoever in the general election. The ASB Cabinet and Class Officer election committee may not tamper with election results.

Section IV: ASB CABINET ELECTIONS

8. Elections for ASB Cabinet officers shall be held at a minimum of six (6) weeks before the end of the school year.
9. The ASB Cabinet will include the ASB President, ASB Vice-President, ASB Treasurer, ASB Secretary, and School Board Representative and Municipal Advisory Council Representative positions.
10. All applicants for an ASB Cabinet position must successfully complete the election requirements and prerequisites, as stated in the election packet, in accordance with all due dates. Failure to do so will result in disqualification from the election process.
 - a. All potential ASB Cabinet candidates are subject to review of the ASB Cabinet and Class Officer election committee (as stated in Article VI, Section II).
11. No individual shall hold, or run for more than one elected or appointed ASB Council position at any one time.
 - a. An exception may be granted for the ASB Board Representative position. Review Article XI, Section IV, item five (5) for details.
12. In the event that a candidate is not found to run for the ASB Treasurer, ASB Secretary, or ASB Board Representative positions, the Commissioner interview committee (As outlined in Article VI, Section VI) may appoint a qualified candidate to the position(s) during commissioner interviews.
 - a. The appointed candidate must have one year ASB Council experience at Oak Park High School.
 - b. Should a School Board Representative fail to be found by election or appointment, the Commissioner interview committee may designate a class officer or commissioner to hold the position of School Board Representative as an addition to their ASB Council duties.

13. The ASB President and Vice President must be from the highest ranking class in the school, and must have previous ASB council experience at Oak Park High School, by holding an office for at least one year.
 - a. If a candidate from the highest ranking class cannot be found to hold or run the aforementioned positions, a candidate from the second highest ranking class may fulfill either position. In this event, the candidate(s) must successfully complete all requirements as stated in the Election Packet. The candidate(s) must have special approval from the administration, the ASB advisor, and the ASB Cabinet and Class Officer election committee to run for the aforementioned offices.
14. All other elected ASB Cabinet officers (Treasurer, Secretary, and School Board Representative) may be a senior or a junior, and must have previous ASB Council experience at Oak Park High School, by holding an office for at least one year.
15. The official ballot shall list the names of all candidates in alphabetical order of their last names.
16. The electorate shall consist of all current Freshmen, Sophomore and Junior students. A candidate receiving a simple majority (50% + 1) by the registered voters of the ballots cast shall be declared the winner. In the event no one candidate receives a majority vote, a run-off election will be held between the top two candidates. All candidates receiving the second highest number of votes shall be included in the run-off.
17. All registered voters are entitled to vote one time per ASB Cabinet election.
18. In the event a candidate(s) is disqualified or resigns from an ASB Cabinet election after the election process has been finalized, (candidates have been approved to advance to the general election) the ASB Cabinet and Class Officer election committee may deem it necessary to postpone the voting for the affected race(s).
 - a. The ASB Cabinet and Class Officer Election committee must submit its reasoning for the postponement to the administration. The administration must approve the postponement.
 - b. With administrator approval, the ASB Cabinet and Class Officer election committee may open up the affected races to new candidates. Any new candidates must fulfill all requirements stated in the Election Packet.

Section V: CLASS OFFICER ELECTIONS

1. All Class Officer elections shall be held at a minimum of four (4) weeks prior to the end of the school year.
2. Elections will be held for the class offices of President, Vice-President, Treasurer, Secretary, and Site Council.
3. All candidates for a Class Officer position must successfully complete the election requirements, as stated in the Election Packet, in accordance with due

- dates. Failure to do so will result in disqualification from the election process.
- a. All potential Class Officer candidates are subject to review of the ASB Cabinet and Class Officer election committee (as stated in Article VI, Section II).
4. No individual shall hold, or run for more than one elected or appointed ASB Council position at any one time.
 - a. An exception may be granted for the ASB School Board Representative position. Review Article XI, Section IV, item five (5) for details.
 5. Registered voters may only vote for candidates in their grade in the Class Officer elections.
 6. Each registered voter is entitled to vote one time per Class Officer election.
 7. A candidate receiving a simple majority (50% + 1) by the registered voters of the ballots cast shall be declared the winner. In the event no one candidate receives a majority vote, a run-off election will be held between the top two candidates. All candidates receiving the second highest number of votes shall be included in the run-off.
 8. Disregarding Freshman, all candidates withing to run for Class President, must Have at least 1 year prior ASB class experience, which must be verified by The present or past ASB Advisor or Administration. (Amendment 6/8/2015)

Section VI: COMMISSIONER POSITIONS

1. Commissioner interviews will take place after the ASB Cabinet and Class Officer elections are held.
2. Commissioner candidates will be interviewed by the Commissioner interview committee.
3. The Commissioner interview committee will be selected by the ASB advisor on a yearly basis. Newly elected Presidents of each class, and/or any other member from the incumbent ASB Council from each class, may be selected as part of the Commissioner interview committee. The Commissioner interview committee shall not consist of more than ten (10) members (including the ASB Advisor).
4. The committee will interview each applicant on an individual basis.
5. An applicant may apply for more than one position. However, an applicant may only hold one position if the Commissioner interview committee appoints the applicant into the ASB Council. Positions open for appointment are stated in Article III, Section II, under "Appointed Officers".
 - a. An exception may be granted for the ASB School Board Representative position. Review Article XI, Section IV, item five (5) for details.
6. Upon completion of all interviews, the Commissioner interview committee will individually vote on the appointment of each commissioner applicant. A majority vote of the Commissioner interview committee shall be necessary to

confirm the appointment. All individuals on the Commissioner interview are entitled to one vote.

7. Not all commissioner applicants may receive appointment into the ASB Council. Appointment to a commissioner position is subject to the sole discretion of the Commissioner interview committee.
 - a. The Commissioner interview committee is not required to submit a disqualification form or any similar forms to the administration in the event an applicant is not appointed to a commissioner position.
8. (ratified/amended 3/15/21)
 “Freshmen, including Out of District students, may choose to apply and Interview for a commissioner position.”

Section VII: OATH OF OFFICE

1. All duly elected and appointed officers of the Associated Student Body Council shall at the time of their installation, take the following oath:
“I do hereby solemnly affirm that I will, to the best of my ability, execute the duties of my office and will preserve, protect, and support the Constitution of the Associated Student Body of Oak Park High School.”
2. A contract will be signed by all ASB council members and a list of duties will be distributed.

ARTICLE VII - AMENDMENTS

Section I:

1. Amendments to the Constitution may be proposed by a ¾ vote of the Executive Cabinet. Amendments to the Constitution may also be proposed by a petition (stating proposed amendments in writing) signed by 40% of all registered voters of Oak Park High School.
2. It is not necessary to have the approval of the administration for any proposed amendments submitted to the ASB Council. However, a copy of any proposed amendments must be filed with the Principal before it may be voted on.
3. Proposed amendments which are to be voted on shall be publicly posted by the ASB Secretary for at least (10) school days prior to the election.

Section II:

1. Constitutional amendments may be ratified by a 2/3 vote of the incumbent ASB Council.
 - a. The incumbent ASB Council will act/vote on behalf of all registered voters for Oak Park High School.
 - b. A debate may be held before voting is commenced on the constitutional amendment.

- c. All elected and appointed council members are entitled to a single vote.
2. All constitutional amendments must be approved by the Principal before they may become effective.
3. Should an amendment be rejected, the principal must supply a written response explaining the veto.

ARTICLE VIII – PARLIAMENTARY AUTHORITY

1. Roberts Rules of Order (newest revision) shall govern the formal business meetings and all debates of the ASB Council.
2. The ASB President will serve as the Chair, the ASB Vice President as the parliamentarian, and the ASB Secretary as the clerk.
 - a. The ASB President may appoint a Chair to head a single debate at their discretion.

ARTICLE IX – ADMINISTRATION RESPONSIBILITIES

Section I:

1. The Principal shall appoint an ASB Advisor to assist the ASB Council in its activities and meetings, and to oversee all decisions made by the ASB Council.
2. The Principal and all administrators shall uphold this constitution at all times.

Section II:

3. All actions of the ASB Council are subject to review and possible veto by the Principal and administration of the high school.
4. The veto must be accompanied with a meeting the Executive Cabinet and/or other interested of parties.

ARTICLE X – IMPEACHMENT

Section I: PROCEDURES

1. Any ASB Cabinet or Class Officers may be subject to impeachment for habitual dereliction or responsibilities and/or due to any behavior which violates Section 43900 of the California Education Code
2. Articles of impeachment must be drawn up, given to the ASB President, and read to the ASB Council anonymously. A 2/3 vote will then be needed by the ASB Council to continue with the impeachment hearing. In the case for the impeachment of the ASB President, the articles will be given to the ASB Advisor. The final impeachment proceeding will be held in front of an impeachment review committee.
3. The accused has the right to a due process hearing in front of an impeachment review committee comprised of the ASB Advisor, the Principal, Assistant Principals and one peer selected by the ASB Council.

- a. The ASB Advisor shall head the impeachment review committee.
 - b. The peer shall be in the incumbent ASB Council
 - c. Each committee member is entitled to one vote.
- 4. A majority vote of the impeachment review committee is required to impeach an officer. Should an impeachment occur, the individual shall be removed from office and the ASB Council class immediately.
 - a. There shall be no appeals for impeachment cases.

Section II: REPLACEMENTS

- 1. In the event that an ASB President or a Class President is impeached, the respective Vice President shall fill the vacancy. For all other vacancies, the ASB Executive Cabinet shall meet to fill a vacancy after reviewing petitions from all eligible students within the ASB Council.
- 2. All commissioner positions will cease to exist unless the ASB Advisor deems it necessary to seek a replacement for the position.

Section III: SECESSION OF ASB OFFICERS

- 1. A vacancy in the office of ASB Cabinet President shall be filled using the order of succession which is:
 - 1. Student Body Vice-President
 - 2. Student Body Secretary
 - 3. Student Body Treasurer

ARTICLE XI – REMOVAL FROM OFFICE

Section 1: ATTENDANCE

- 1. Any ASB Council member absent from 20 percent of the leadership classes, properly publicized class meetings, formal business meetings and failure to participate in general ASB related activities and work sessions, may be subject to dismissal with the recommendation of the ASB Advisor.
- 2. The ASB Advisor must submit a formal proposal for dismissal of an ASB Council member to the administration.
- 3. The ASB member is entitled to a formal review and a subsequent vote by a review committee before dismissal is approved.
 - a. The Principal shall head the review committee, and appoint all members.
 - b. The committee shall be comprised of the Principal, both Assistant Principals, two (2) faculty members, and two students (these students are not required to be in the ASB Council).

- c. Each committee member shall be entitled to one vote.
- d. Dismissal is based upon a simple majority vote.
- e. When special circumstances arise, the Principal, or the principal's designee, reserves the authority to refuse a review by the aforementioned committee, and make the executive decision regarding the individual.

Section II: CONDUCT

1. Any incidents involving drugs or alcohol will result in immediate removal from office and the ASB Council class, and ineligibility to hold any office, elected or appointed, in future years.
2. Failure to fulfill the duties of office, fighting, using obscene language, open defiance of school authorities, forgery, theft, or vandalism will result in probation or removal from office and the ASB Council class based upon the discretion of the administration.
 - a. Individuals removed from office and the ASB Council class are ineligible to hold any type of office, elected or appointed, in future years.
3. Individuals ineligible to hold office in future years due to their conduct may appeal the decision to the administration one time.
 - a. A review committee will be created to evaluate the case.
 - b. The Principal shall head the review committee, and appoint all members.
 - c. The committee shall be comprised of the Principal, both Assistant Principals, two (2) faculty members, and two students (these students are not required to be in the ASB Council).
 - d. Each committee member shall be entitled to one vote.
 - e. Ineligibility shall be repealed based on a simple majority vote.
 - f. The Principal, or the principal's designee, reserves the authority to refuse the formation of the aforementioned committee, and make an executive decision regarding the individual in question.

Section III: GRADES

1. ASB Council members whose grade point average drop below a 2.5 or receives an "F" on any quarter grade report will be placed on probation the following quarter.
2. If deficiencies are not corrected by the end of the probation quarter, the ASB member will be removed from office and the ASB Council class.

ARTICLE XII – ASB COUNCIL FINANCES

Section I:

1. All ASB funds will be expended as to benefit the student body, either directly or indirectly, in accordance with the California Educational Code and the Board of Education regulations.

Section II:

1. All expenditures must be approved by the ASB Council by a majority vote and signed by the ASB President, ASB Advisor and an Administrator.
2. The ASB Council's vote shall be the sole determining factor in the approval of any expenditure.

Section III:

1. All requests for expenditures of clubs, organizations, athletic teams, or class funds are subject to the approval of the ASB Council.

Section IV:

1. All class, club, organization, or athletic team money must be deposited with the ASB Book Keeper daily to meet California Educational Code requirements and to maintain security.

Section V:

1. An annual balanced budget will be prepared by the ASB Treasurer, Book Keeper, and ASB Advisor. This budget will determine and direct the financial programs of the ASB for the year.
2. The ASB Council will vote whether to approve, or reject a proposed budget. Should the budget be rejected, it must be revised by the ASB Treasurer, ASB Book Keeper, and ASB Advisor.

ARTICLE XIII – CONSTITUTION RATIFICATION

1. This constitution shall go into effect immediately when approved by a 2/3 vote of the registered voters of Oak Park High School.
2. The new amendment procedure, as stated in Article VII, will come into effect upon ratification of this constitution.

Approved: 10/79

Amended 10/80

Amended 3/90

Amended 3/99

Amended 4/02

Revised: 9/10

Amended: 6/7/2015

Page 12, Section VII under “ASB Class Officer Requirements,” as number 5 in the Election Packet

June 8th, 2015

To: Mr. Bryan Martin, Assistant Principal & ASB Administrator

From: ASB Cabinet 2015-16

Kenny Park & Jake Whealen, Cabinet Presidents
Jakob Speert, Cabinet Vice President
Jake Davis, Cabinet Treasurer
Katie Randazzo, Cabinet Secretary
Josh Weisberg, Board Representative

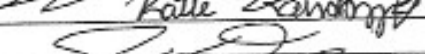
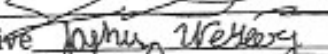
We, the ASB 2015-16 Cabinet wish to propose an amendment to the ASB Election Packet, which is covered and supported under Section V, Number 3, in the ASB Constitution, which states:

"All candidates for a class officer position must successfully complete the Election requirements as stated in the Election Packet, in accordance with due dates."

The amendment shall be placed on Page 12, Section VII under "ASB Class Officer Requirements," as number 5, in the Election Packet, stated as follows:

" Disregarding Freshmen, all candidates wishing to run for Class President must have a least 1 year of prior ASB class experience, which must be verified by a past ASB advisor or administrator."

Signature of current ASB Director:

ASB Director		Ms. Heidi Cissell
ASB Cabinet Presidents		Kenny Park
		Jake Whealen
ASB Vice President		Jakob Speert
ASB Secretary		Katie Randazzo
ASB Treasurer		Jake Davis
ASB Board Representative		Josh Weisberg
ASB Administrator		Mr. Bryan Martin

*2/3 Vote by Council: Yes No

Date Ratified on: June 8th 2015

To: Mr. Jason Meskis, Assistant Principal and ASB Administrator

From: ASB Cabinet 2020-18

President: Anna Stephens (12)

Vice President: Connor Mackinnon (12)

Secretary: Amaan Nabeel (11)

Treasurer: Quinn Sebso (12)

School Board Representative: Charlotte Robertson (12) **Municipal Advisory Council Representative:** Nikita Manyak (11)

#1 We, the ASB 2020-21 Cabinet wish to propose an amendment under Article VI, Section VI, #8, which states

that "**Freshmen may not hold a commissioner position.**" Our vote for amendment of this statement is based on Article VI Section III, #5A of the ASB Constitution which states that, "All rules, prerequisites, and qualifications stated in the Election Packet may not discriminate against a single candidate." This rule withholds the right of Out of District Students to apply for a commissioner position in ASB in their Freshman year.

3/4 Vote by Cabinet: YES 2/3 Vote by Class: YES






Date of Amendment on: 3/15/21

#2 We, the ASB 2020-21 Cabinet wish to ratify the above amendment to the ASB Constitution under Article VI Section VII, #9 to read, "**Freshman, including Out of District students, may choose to apply and interview**

for a commissioner position."

3/4 Vote by Cabinet: YES 2/3 Vote by Class: YES

Date of Ratification : 3/15/2021 Signatures:

ASB Director		Ms. Heidi Cissell
ASB President		Anna Stephens
ASB Vice President	Connor MacKinnon	Connor Mackinnon
ASB Secretary		Amaan Nabeel
ASB Treasurer	Quinn Sebso	Quinn Sebso
ASB Board Representative		Charlotte Robertson
ASB MAC Representative		Nikita Manyak
ASB Administrator	Jason Meskis	Mr. Jason Meskis

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